

Showroom Consultant

We are looking for an outgoing, energetic and enthusiastic person with strong customer service focus, prepared to invest that extra effort and a "can do" attitude to join our team. The role includes a diverse range of responsibilities assisting residential and commercial interior designers and specifiers, retailer vendors and end-clients.

In order to continue to deliver on exceptional service we are looking to appoint a full time Showroom Sales Consultant to oversee a busy trade Showroom, maintain and expand sales to an established and growing client base, providing guidance through selection, pricing and purchasing, resolving challenges and offering professional product information and education.

This role includes but is not limited to the responsibilities below:

- Assisting our cliental with product knowledge, pricing and quotations
- Advising order status and provide delivery information
- Assisting clients in the showroom
- Processing sales orders / data entry
- Making contact with new clients

The successful candidate will have the following skills:

- Previous experience in a similar role
- Excellent customer service skills
- Excellent attention to detail
- Sound written and verbal communication
- Intermediate computer skills
- A solid administration background

We value the following qualities:

- Able to accept responsibility and role ownership
- Confident and self-assured with a friendly and approachable personality
- Excellent problem solving skills
- Well-developed initiative
- Personal integrity
- Ability to work autonomously
- Readiness to undertake a variety of duties with minimal supervision
- Punctual and reliable
- Professional, efficient telephone manner
- This is a team environment so working well within a team is essential.

If you have the relevant experience outlined above, and are looking for a new challenge in your career we would like to hear from you.

Please note that only suitable applicants will be contacted for an interview.

For more information about Molmic please visit our website: www.molmic.com.au

To submit your application, please apply via Seek [here](#).

Right to live and work

You must have the right to live and work in this location to apply for this job.